

# Serampore College

09, William Carey Road, Serampore,  
Hooghly, West Bengal, 712201

## **-: NOTICE:-**

Notice No. SC/BUR-OFF/MISC/02

Date: 30<sup>th</sup> November, 2021

Refer to the notice no. SC/BUR-OFF/MISC/01, dated 18<sup>th</sup> November, the last date for vendors' enlistment is now extended to 15<sup>th</sup> December 2021. The Vendors' enlistment Form is also attached for your ready reference.



**Mr. Jishnu Dasgupta**  
Bursar (ASC)  
Serampore College

Bursar  
Serampore College  
Serampore, Hooghly

# Application Form Seeking Enlistment of Vendors/Manufacturers/Suppliers of The Applicant's Firm/Organisation/Company/Individual

To,  
The Bursar (ASC),  
Serampore College,  
Serampore, Hooghly,  
West Bengal, 712201.

Respected Sir,

With reference to your notice no. SC/BUR-OFF/MISC/01, dated 18<sup>th</sup> November, 2021, we are interested to enlist our name in your college as a Vendor/Manufacturer/Supplier, do hereby submit our application along with related particulars etc. relevant to the subject matter in respect of our organisation which are as follow:

SL. NO.	DESCRIPTION	BIDDER'S CONFIRMATION
1	NAME OF THE FIRM/COMPANY/ INDIVIDUAL	
2	NATURE OF VENDOR (Tick Appropriate Box)	CIVIL WORK <input type="checkbox"/> ELECTRICAL/ELECTRONICAL(I.T.) WORK <input type="checkbox"/> LAB. SUPPLY (EQUIPMENTS/MATERIALS) <input type="checkbox"/> TECNICIAN/MECHANIC/PLUMBER/OTHERS <input type="checkbox"/>
3	PRIVATE LTD/PUBLIC SECTOR/SOLE PROPRITORY/PARTNERSHIP	
4	TRADE LICENCE NUMBER	
5	G.S.T. NUMBER	
6	P.A.N. NUMBER	
7	REGISTERED ADDRESS	
8	CONTACT PERSON & DESIGNATION	
9	TELEPHONE NUMBER/MOBILE NUMBER	
10	WHATSAPP NUMBER	
11	EMAIL ID	

## Encl.

1. Trade Licence/Other Licence
2. G.S.T. Registration
3. P.A.N. Card
4. Work Completion Docs (If any)
5. Other Docs. (If any)

**Signature of the Applicant**  
(With Date & Stamp)