

**Serampore College**  
**Serampore, Hooghly**

**23.12.2019**

**Recruitment Notice**

A Walk-In-Interview will be held for One (1) Casual post of **Office Assistant in Principals' Office** for a period of 1 (One) year on 09.01.2020 at 11am in Principals' office. Interested candidates are requested to attend the Interview with updated CV along with original & photocopies of certificates and credentials.

**Essential Qualifications:-**

1. Academic Qualification: Must be a Graduate.
2. Proficiency in Computer is essential.
3. Fluency in English & Bengali.



**Dr. Vansanglura**  
Principal  
**Principal** Serampore College  
Serampore, Hooghly